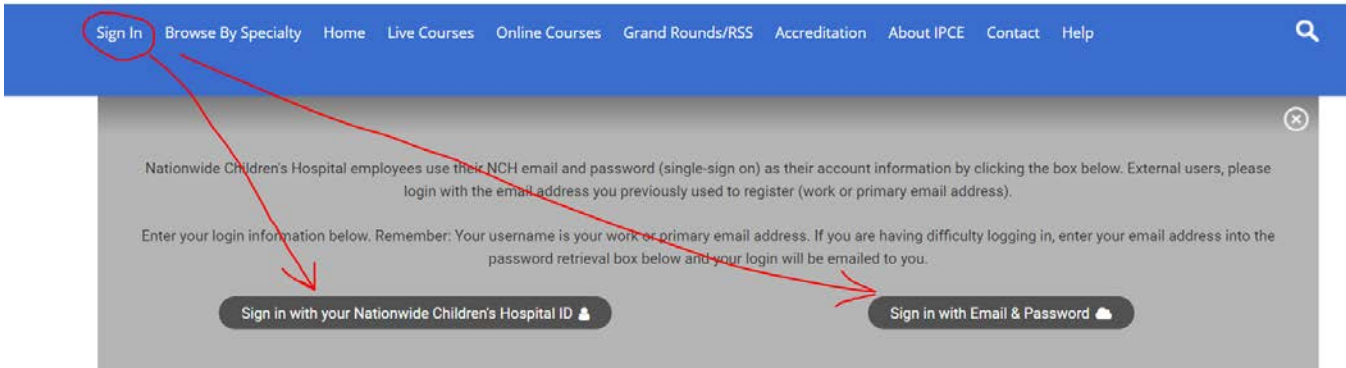
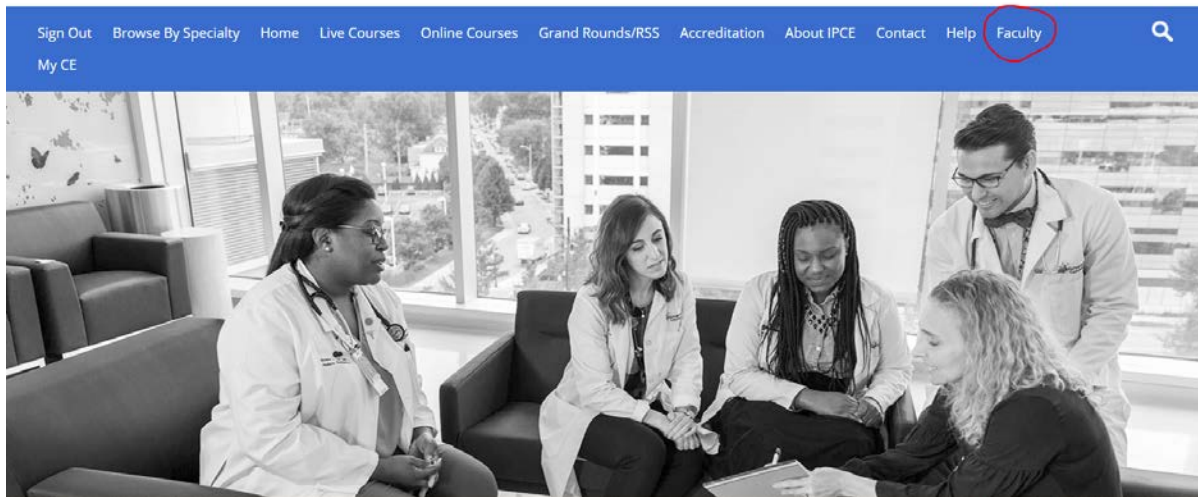


## Completing Faculty Forms

1. Go to the CloudCME Attendee Portal: <https://nationwidechildrens.cloud-cme.com/default.aspx>
2. Sign in.
  - a. NCH Staff must use the single-sign-on
  - b. All non-NCH staff must use their email address and password. If you do not have an account, select the option to sign in with your email address and a screen will pop up to let you create your account/profile.



3. Once you are logged in, select the faculty tab:



4. Once you select the faculty tab, you will see your tasks. There are three categories you can look under. A red box indicates that the task is incomplete and a green checkmark indicates that the task has been completed:

### My Tasks

Welcome to the Nationwide Children's Hospital® Education Faculty Portal.

Please complete the tasks assigned below. A red box indicates that the task is incomplete, and a green check mark indicates that the task has been completed.

[Global Tasks](#)

[Activity Tasks](#)

[Upcoming Presentations](#)

Global tasks are tasks that apply to all activities. The below tasks can be completed at any time. The below tasks will expire, and an expiration date will show.

Status	Task Name	Expiration Date	Date Completed

If you have any questions, please feel free to contact us at [CMEOffice@NationwideChildrens.org](mailto:CMEOffice@NationwideChildrens.org)

